

CITY OF FULLERTON

POSITION: Groundskeeper
TYPE: Full-time (40 hour work week)
REPORTS TO: City Administrator and/or the City Foreman
SUPERVISES: None
SALARY RANGE: \$26,000 to \$28,000 + Full Family Health Insurance and Retirement Benefits.

PURPOSE OF THE POSITION:

Responsible for the trimming, mowing, upkeep and general park maintenance of the properties owned by the City of Fullerton.

PRIMARY RESPONSIBILITIES:

- To properly maintain all of the properties owned by the City of Fullerton. This includes (but is not limited to) tree and shrub trimming, mowing, landscaping, trash removal, weed and noxious vegetation removal and general park maintenance.
- To care for the Powerhouse Park area. This will involve general park maintenance, mowing, trash removal, snow and debris removal, removal of weeds and noxious vegetation, maintaining camping areas, tree and shrub trimming and other assigned duties related to the park.
- Make minor repairs and frequently inspect the playground equipment, picnic tables, public restrooms, fences, ball fields, camp grounds and RV park area.
- General landscaping/beautification of the properties owned by the City of Fullerton. This may involve the planting of flowers, weed removal, application of mulch, painting, seeding, cleaning of flower beds or decorative spaces.
- Water lawns, trees, flowers and shrubs as needed.

SECONDARY RESPONSIBILITIES:

- To assist Fullerton maintenance crews with sewer, street and water projects as needed.
- Assist in the removal of snow/ice during the winter months.
- Willing to operate heavy equipment (such as a loader, maintainer, jackhammer, etc...) as necessary.
- To assist in reading and/or replacing water meters as needed.
- Any other duties as assigned by the City Administrator or City Foreman.

REQUIREMENTS:

- A High School diploma or equivalent degree.
- Must maintain a valid drivers license.
- Ability to operate a riding lawn mower and all-terrain vehicle.
- Be proficient in the use of basic tools and equipment (hammer, screwdriver, weed trimmer, hedge clippers, tree saw, sprayer, etc...).
- Ability to work outside for extended periods of time, in all weather conditions with exposure to

- excessive dust and dirt.
- Ability to communicate effectively.
- Knowledge in the general use of herbicides, pesticides and fertilizers.
- Ability to follow oral and written instructions.
- Basic knowledge in the use of computers.
- Knowledge in the general methods of landscaping.

PHYSICAL REQUIREMENTS:

- Job requires standing for long periods of time.
- Job requires walking for long periods, over long distances and over different types of terrain.
- Job will most likely require bending and lifting.

The City of Fullerton is an Equal Opportunity employer.